



Create Event Design  
10621 Midway Ave.  
Cerritos, CA 90703  
(562) 474-8222

ORDER #004834

NATIONAL CHARITY LEAGUE


PO:  
Shipping Address:  
Hyatt Regency Westlake  
880 S Westlake Blvd,  
Westlake Village, CA 91361

Order Date: March 4, 2024  
Due Date: Upon Receipt

EVENT DATE: NOVEMBER 29TH, 2024  
\*\*MUST BE SET BY 2:30PM

INSTALL: FRIDAY AT 8:30AM  
\*\*MUST BE SET BY 2:30PM\*\*

PICK UP: TIME TBD

Description		Qty	Price		Total
General					
	White Highgloss Dance Floor, 24ft x 24ft	1	\$1,728.00	T	\$1,728.00
	White Marlite Cover for Stage, 16ft x 12ft x 9ft Height STAGE PROVIDED BY THE VENUE	1	\$1,197.00	T	\$1,197.00
	White Velvet Pipe and Drape, 16ft x 14ft	1	\$224.00	T	\$224.00
	Uplights	30	\$40.00	T	\$1,200.00
	Lighting Washes FOR DANCE FLOOR AND STAGE	2	\$175.00	T	\$350.00
	Hardware For Gobo (CLIENT TO PROVIDE GOBO)	1	\$75.00	T	\$75.00
	White Velvet Pipe and Drape Extension, 60ft	1	\$840.00	T	\$840.00
	Gold Chiavari Chair with White Cushions Gold	102	\$6.00	T	\$612.00
Services					
	Trucking Fee	1	\$350.00	T	\$350.00
	Installation Fee	4	\$160.00		\$640.00
	Breakdown Fee	4	\$160.00		\$640.00
	1.5% WC Fee	1	\$120.50		\$120.50

Notes	Total Products:	\$6,226.00
	Total Labor/Services/Misc:	\$1,750.50
	Taxes :	\$565.57
	Discounts:	(\$622.60)
	Total:	\$7,919.47

Payments:	(\$7,907.65)
Balance:	\$11.82