



**Create Event Design**  
 10621 Midway Ave.  
 Cerritos, CA 90703  
 (562) 474-8222

# ORDER #004450

Rachel Fritz  
 626-202-7174

**PO:**  
**Shipping Address:**  
 GLENDALE HILTON  
 100 W. GLENOAKS BLVD  
 GLENDALE, CA 91202

**Order Date:** November 21, 2023  
**Due Date:** Upon Receipt

**EVENT DATE:** DECEMBER 29TH, 2023  
**\*\*EVENT TIME:** 6PM -11:30PM\*\*

**INSTALL:** THURSDAY AT 12PM  
**\*\*STAGE CARPET MUST BE SET UP BY 10AM\*\***

**PICK UP:** FRIDAY NIGHT AT 11:30PM

Description	Qty	Price		Total
<b>General</b>				
White Carpet Cover, 16ft x 12ft x 24" Height STAGE PROVIDED BY VENUE	1	\$453.60	T	\$453.60
White Carpet Cover for Steps, 6ft	1	\$75.00	T	\$75.00
White Double Pleated Chiffon Pipe and Drape, 40ft x 14ft Height	1	\$560.00	T	\$560.00
White Double Pleated Chiffon Pipe and Drape, 10ft x 14ft Height	1	\$120.00	T	\$120.00
White Shantung 132" Linens FOR ROUND 66" TABLES	17	\$20.00	T	\$340.00
White Shantung 132" Linens (6) FOR HIGH COCKTAIL TABLES / (1) FOR APPETIZER TABLE	7	\$20.00	T	\$140.00
Led Uplights	4	\$40.00	T	\$160.00
			<b>Total General</b>	<b>\$1,848.60</b>
<b>Services</b>				
Trucking Fee	1	\$175.00		\$175.00
Installation Fee	1	\$325.00		\$325.00
Breakdown Fee	1	\$350.00		\$350.00
1% WC Fee	1	\$28.96		\$28.96

<b>Notes</b>	<b>Total Products:</b>	\$1,848.60
	<b>Total Labor/Services/Misc:</b>	\$878.96
	<b>Taxes :</b>	\$175.62
	<b>Discounts:</b>	(\$0.00)

<b>Total:</b>	\$2,903.18
<b>Payments:</b>	(\$2,925.08)
<b>Balance:</b>	\$-21.90