



Create Event Design
 10621 Midway Ave.
 Cerritos, CA 90703
 (562) 474-8222

ORDER #004227

NATIONAL CHARITY LEAGUE
 Heather Silverman
 818-414-3187

PO:
Shipping Address:
 HYATT WESTLAKE VILLAGE
 880 S Westlake Blvd,
 Westlake Village, CA 91361

Order Date: September 29, 2023
Due Date: Upon Receipt

EVENT DATE: NOVEMBER 24TH, 2023

INSTALL: FRIDAY AT 9AM
 MUST BE SET BY 3:15PM

PICK UP: FRIDAY NIGHT TIME TBD

Description	Qty	Price		Total
General				
White Highgloss Dance Floor, 24ft x 24ft	1	\$1,728.00	T	\$1,728.00
White Marlite Cover for Stage, 16ft x 12ft x 9ft Height STAGE PROVIDED BY VENUE	1	\$1,197.00	T	\$1,197.00
White Velvet Pipe and Drape, 16ft x 14ft Height	1	\$224.00	T	\$224.00
Uplights	30	\$40.00	T	\$1,200.00
Lighting Washes (FOR DANCE FLOOR AND STAGE)	2	\$200.00	T	\$400.00
Hardware for Gobo (CLIENT TO PROVIDE GOBO)	1	\$75.00	T	\$75.00
 Napoleon Dining Chair, Clear WHITE CUSHIONS	300	\$8.50	T	\$2,550.00
Total General				\$7,374.00

ADDITIONS				
White Velvet Pipe and Drape Extension 60ft + 5 feet on each side for the opening of doors to the Hyattâs kitchen for serving	1	\$550.00	T	\$550.00
Total ADDITIONS				\$550.00

Services				
Trucking Fee	1	\$325.00		\$325.00
Installation Fee	1	\$650.00		\$650.00
Breakdown Fee	1	\$650.00		\$650.00

Notes **Total Products:** \$7,924.00
Total Labor/Services/Misc: \$1,625.00

Taxes :	\$682.73
Discounts:	(\$737.40)
Total:	\$9,494.33
Payments:	(\$8,892.08)
Balance:	\$602.25