



**Create Event Design**  
 10621 Midway Ave.  
 Cerritos, CA 90703  
 (562) 474-8222

# ORDER #003464

**Shannan Swanson**  
 310.962.1142

**PO:**  
**Shipping Address:**  
 4151 Valley Meadow Rd  
 Encino, CA 91436

**Order Date:** March 24, 2023  
**Due Date:** Upon Receipt

EVENT DATE: May 5th, 2023

INSTALL: WEDNESDAY  
 PICK UP: SATURDAY AT 12PM

Description	Qty	Price		Total
<b>ENTRANCE/ LOBBY</b>				
DISCO BALL WITH MOTOR	1	\$65.00	T	\$65.00
			<b>Total ENTRANCE/ LOBBY</b>	<b>\$65.00</b>
<b>INSIDE</b>				
CUSTOM DECAL 10FT X 10FT	1	\$550.00	T	\$550.00
CLUSTER OF DISCO BALLS 5 DISCO BALLS WITH ROTATING MOTOR AND HARDWARE FOR HANGING 5 - DISCO BALLS WITH MOTOR / PIN SPOT LIGHTING / HARDWARE FOR HANGING	1	\$550.00	T	\$550.00
"KING" LINEN (BLACK) 1-POOL TABLE/1-DINNING TABLE	4	\$28.50	T	\$114.00
LED UPLIGHTS FUSHIA PINK	8	\$40.00	T	\$320.00
ADHESIVE HOOKS FOR STREAMERS	1	\$100.00	T	\$100.00
WHITE DANCEFLOOR 15FT X 16FT ***BRING SOMETHING FOR FLOORING PROTECTION***	1	\$720.00	T	\$720.00
SPECIALTY ROUND COFFEE TABLE	1	\$75.00	T	\$75.00
			<b>Total INSIDE</b>	<b>\$2,429.00</b>
<b>OUTSIDE</b>				
STRING LIGHTING	2	\$150.00	T	\$300.00
Patio Heater	4	\$85.00	T	\$340.00
PROPANE	4	\$28.00	T	\$112.00
TRASHCANS AND VELON WRAP	6	\$15.50	T	\$93.00
6FT "SCHOOL TABLE"	1	\$18.00	T	\$18.00
RISERS FOR SCHOOL TABLES	1	\$5.00	T	\$5.00

Description	Qty	Price	Total
BLACK 8FT LINENS FOR BAR AREA	1	\$28.50 T	\$28.50
<b>Total OUTSIDE</b>			<b>\$896.50</b>
<b>Services</b>			
1.5 % CC FEE	1	\$78.18	\$78.18
TRUCKING FEE	1	\$250.00	\$250.00
LABOR FOR MOVING FURNITURE (BEFORE & AFTER EVENT) + HANGING PAPER STREAMER DECOR	1	\$150.00	\$150.00
INSTALLATION AND SET UP FEE	1	\$575.00	\$575.00
BREAKDOWN FEE	1	\$475.00	\$475.00
1% WC Fee	1	\$49.66	\$49.66

<b>Notes</b>	<b>Total Products:</b>	\$3,390.50
	<b>Total Labor/Services/Misc:</b>	\$1,577.84
	<b>Taxes :</b>	\$322.10
	<b>Discounts:</b>	(\$0.00)
	<b>Total:</b>	\$5,290.44
	<b>Payments:</b>	(\$0.00)
	<b>Balance:</b>	\$5,290.44