



Create Event Design
 10621 Midway Ave.
 Cerritos, CA 90703
 (562) 474-8222

ORDER #002816

Shaindy Maryles


PO:
Shipping Address:
 SHERATON UNIVERSAL
 333 Universal Hollywood Dr, Universal
 City, CA 91608

Order Date: September 23, 2022
Due Date: Upon Receipt

EVENT DATE: DECEMBER 15TH, 2022

INSTALL: THURSDAY MORNING
 PICK UP: THURSDAY NIGHT

| Description | Qty | Price | | Total |
|--|-----|------------|---------------------------|------------|
| General | | | | |
| Green Hedge Panel, 8ft x 4ft FOR PARKING LOT | 16 | \$110.00 | T | \$1,760.00 |
| | | | Total General | \$1,760.00 |
| BEDEKIN AREA | | | | |
| Champagne Velvet Pipe and Drape, 90ft x 12ft (BACKDROP) | 1 | \$1,080.00 | T | \$1,080.00 |
| Ivory Carpet Cover for Stage + Ivory Steps STAGE PROVIDED BY THE VENUE | 1 | \$400.00 | T | \$400.00 |
| | | | Total BEDEKIN AREA | \$1,480.00 |
| CEREMONY | | | | |
| Stage, 12ft x 20ft x 24" Covered in Ivory Carpet STAGE PROVIDED BY CREATE | 1 | \$750.00 | T | \$750.00 |
| Iron Gate | 1 | \$250.00 | T | \$250.00 |
| Patio Mushroom Top Heater | 4 | \$85.00 | T | \$340.00 |
| Propane Tanks | 4 | \$25.00 | T | \$100.00 |
| | | | Total CEREMONY | \$1,440.00 |
| FOYER | | | | |
| 8FT X 16FT Wall with Mirrors + Decals for Seating Chart FOR PLACE CARDS | 1 | \$1,750.00 | T | \$1,750.00 |
| | | | Total FOYER | \$1,750.00 |
| BALLROOM RECEPTION | | | | |
| Champagne Velvet 132" Linens | 25 | \$45.00 | T | \$1,125.00 |
| White Highgloss Dance Floor, 36ft x 36ft | 1 | \$3,850.00 | T | \$3,850.00 |
| Stage for Band to be Covered in Ivory Carpet | 1 | \$600.00 | T | \$600.00 |

| Description | Qty | Price | | Total |
|---|-----|----------|---|--------------------|
|  Louis Dining Chair, Vintage Grey FOR KING BANQUET TABLES | 80 | \$16.00 | T | \$1,280.00 |
| Napoleon Dining Chair, Amber | 250 | \$6.00 | T | \$1,500.00 |
| Banquet Table, King | 8 | \$22.00 | T | \$176.00 |
| Champagne Velvet "King" Linens | 8 | \$55.00 | T | \$440.00 |
| Champagne Dupioni Napkins | 350 | \$2.50 | T | \$875.00 |
| Mirror King Tops | 8 | \$150.00 | T | \$1,200.00 |
| Chargers | 325 | \$6.00 | T | \$1,950.00 |
| Wooden Bars, 8ft | 2 | \$450.00 | T | \$900.00 |
| Wooden Back Bars | 2 | \$250.00 | T | \$500.00 |
| Highboy Cocktail Table, 30" | 4 | \$10.00 | T | \$40.00 |
| (Color Tbd) Shantung 132" Linens | 4 | \$30.00 | T | \$120.00 |
| Banquet Round Low Tables, 36" | 6 | \$10.00 | T | \$60.00 |
| (Color Tbd) Shantung 120" Linens | 6 | \$30.00 | T | \$180.00 |
| Total BALLROOM RECEPTION | | | | \$14,796.00 |

OPTIONAL

| | | | | |
|--|---|--------|---|---------------|
| *OPTION 1* AISLE WALKWAY: CARPET COVER - \$2,500.00 PLEASE NOTE LABOR WILL INCREASE IF INCLUDED TO THE ORDER | 1 | \$0.00 | T | \$0.00 |
| *OPTION 2* AISLE WALKWAY: MIRROR COVER - \$5,900.00 PLEASE NOTE LABOR WILL INCREASE IF INCLUDED TO THE ORDER | 1 | \$0.00 | T | \$0.00 |
| Total OPTIONAL | | | | \$0.00 |

Services

| | | | | |
|-----------------------------------|---|------------|--|------------|
| Trucking Fee | 2 | \$250.00 | | \$500.00 |
| Installation Fee (Morning Set Up) | 1 | \$2,200.00 | | \$2,200.00 |
| Breakdown Fee | 1 | \$1,500.00 | | \$1,500.00 |
| 1.5% WC Fee | 1 | \$299.45 | | \$299.45 |

Notes

| | |
|-----------------------------------|-------------|
| Total Products: | \$21,226.00 |
| Total Labor/Services/Misc: | \$4,499.45 |
| Taxes : | \$2,016.47 |
| Discounts: | (\$0.00) |
| Total: | \$27,741.92 |

Payments: (\$0.00)
Balance: \$27,741.92