



**Create Event Design**  
 10621 Midway Ave.  
 Cerritos, CA 90703  
 (562) 474-8222

# ORDER #002463

**Leah Reiss**  
 LEAH  
 323-697-8144


**PO:**  
**Shipping Address:**  
 UNIVERSAL HILTON  
 555 UNIVERSAL HOLLYWOOD DRIVE  
 UNIVERSAL CITY, CA 91608

**Order Date:** June 14, 2022  
**Due Date:** Upon Receipt

\*EVENT DATE IS WEDNESDAY, AUGUST  
 23RD, 2022\*

\*DELIVER & INSTALL - TBD\*  
 \*PICK UP - TBD\*

Description	Qty	Price		Total
<b>ENTRY TO HOTEL (SIDE WALL)</b>				
Red Carpet Runner, 110ft x 6ft	1	\$1,190.00	T	\$1,190.00
Stanchion, Gold	14	\$22.00	T	\$308.00
Velvet Rope Red Velvet	13	\$12.50	T	\$162.50
Silver Velvet Pipe and Drape (TO COVER COFFEE SHOP COUNTER IN HALLWAY)	1	\$150.00	T	\$150.00
<b>Total ENTRY TO HOTEL (SIDE WALL)</b>				<b>\$1,810.50</b>
<b>TISH ROOM</b>				
(Color Tbd) Chiavari Dining Chairs CHAIRS RECYCLED FOR RECEPTION	60	\$8.50	T	\$510.00
<b>Total TISH ROOM</b>				<b>\$510.00</b>
<b>BEDEKEN</b>				
White Velvet Pipe and Drape 18ft x 90ft (BEHIND STAGE)	1	\$1,200.00	T	\$1,200.00
Stage Covered in White Carpet, 12ft x 24ft x 16"	1	\$750.00	T	\$750.00
White Carpet Cover for Large Double Step	1	\$200.00	T	\$200.00
Lamoure 132" Linens (FOR HIGHTOP TABLES)	10	\$25.00	T	\$250.00
Lamoure 120" Linens (FOR LOW TABLES)	10	\$25.00	T	\$250.00
Lamoure Linens (FOR BUFFET STATIONS)	16	\$25.00	T	\$400.00
<b>Total BEDEKEN</b>				<b>\$3,050.00</b>
<b>CEREMONY</b>				
Catwalk from Curve to Ceremony Stage, 8ft x 60ft	1	\$1,125.00	T	\$1,125.00

Description	Qty	Price		Total
White Carpet Cover for Catwalk	1	\$1,300.00	T	\$1,300.00
White Carpet Cover for Long Step	1	\$200.00	T	\$200.00
White Cover for Stage 16ft x 24ft x 24" (STAGE PROVIDED BY HOTEL)	1	\$950.00	T	\$950.00
White Velvet Pipe and Drape Pull Backs in Front of Glass Door	1	\$350.00	T	\$350.00
Green Turf Cover for Concrete Area	1	\$9,800.00	T	\$9,800.00
Green Hedge Panel (Double Sided)	16	\$120.00	T	\$1,920.00
White Chiavari Chairs with White Cushions TO BE PLACED IN THEATER STYLE	450	\$6.50	T	\$2,925.00
		<b>Total CEREMONY</b>		<b>\$18,570.00</b>
<b>FOYER</b>				
Sets of Two High Silver Mirror Tables and (1) Low for Place Cards Tables with Glass Top	3	\$1,000.00	T	\$3,000.00
Silver Silk Dupioni 6ft Linens	4	\$25.00	T	\$100.00
Stanchion, Chrome	7	\$17.50	T	\$122.50
Velvet Rope White Velvet	6	\$12.50	T	\$75.00
		<b>Total FOYER</b>		<b>\$3,297.50</b>
<b>BALLROOM RECEPTION</b>				
White Velvet Pipe and Drape, (Ballroom)	1	\$13,500.00	T	\$13,500.00
White Carpet for Ballroom	1	\$34,200.00	T	\$34,200.00
White High Gloss Dance Floor, 40ft x 57ft	1	\$7,980.00	T	\$7,980.00
Stage (FOR BAND), 16FT X 32FT X 24" Covered in White Carpet	1	\$1,300.00	T	\$1,300.00
Stage (FOR BRIDE AND GROOM), 8FT X 8FT X 8" Covered in White Carpet	1	\$150.00	T	\$150.00
 Chanel Dining Table, Silver	6	\$320.00	T	\$1,920.00
Banquet Table, King	20	\$22.00	T	\$440.00
Silver Silk Dupioni 132" Linens	26	\$35.00	T	\$910.00
Napkins	500	\$2.50	T	\$1,250.00
Washington Dining Chair, Silver SILVER CUSHIONS	208	\$22.00	T	\$4,576.00

Description	Qty	Price		Total
Clear Napolean Chairs with Silver Cushions	262	\$8.50	T	\$2,227.00
White Sophia Chairs (FOR BRIDE AND GROOM)	2	\$24.00	T	\$48.00
<b>Total BALLROOM RECEPTION</b>				<b>\$68,501.00</b>

Services				
TRUCKING FEE	5	\$300.00		\$1,500.00
EVENT INSTALLATION FEE	1	\$8,200.00		\$8,200.00
EVENT BREAKDONW FEE	1	\$7,500.00		\$7,500.00
WC FEE	1	\$1,830.51		\$1,830.51

**Notes**

<b>Total Products:</b>	\$95,739.00
<b>Total Labor/Services/Misc:</b>	\$19,030.51
<b>Taxes :</b>	\$9,095.21
<b>Discounts:</b>	(\$0.00)
<b>Total:</b>	\$123,864.72
<b>Payments:</b>	(\$0.00)
<b>Balance:</b>	\$123,864.72